

Franklin Borough School
50 Washington Avenue
Franklin, NJ 07416
973-827-9775

Cafeteria Charge Procedures

Franklin Borough School's cafeteria serves over 36,000 lunches per year, and we try very hard to be sure that every child has something to eat. Should your child forget to bring lunch or money to buy lunch, there is a policy in place that allows students to charge a meal in the cafeteria. The cost of a full-price meal is \$2.60, and a reduced-price meal is \$.40. Students may realize a charge up to \$5.20 before limits are placed on their meal choice.

The procedures below are followed when your child has an outstanding meal balance:

- After your child incurs an outstanding meal balance of \$5.20 (or more), a notice will go home.
- If your child's outstanding meal balance is not paid in full within 10 days, a second notice will go home.
- If the balance on your child's account is not settled after one week of the second notice, your child will receive an alternate lunch from a limited-choice menu. This option comes with the components that make up a healthy meal, e.g. milk, vegetables and fruit.
- During the process where your child has an outstanding meal balance, your child will continue to receive a meal while his/her account is being charged accordingly. Students will assume a charge (either \$2.60 or \$.40) for each limited-choice meal. Until a student's cafeteria balance is below \$5.20, he/she will continue to receive an alternate lunch. ***Please know that students may not charge snacks when their balance exceeds \$5.20.***

The alternate meal will be provided until the balance on the account is \$40 or more in accordance with Policy 8550. After a balance reaches \$40, students will not be served lunch or breakfast as applicable. Note: The complete text of Policy 8550, "Outstanding Food Service Charges," is available for review on the district website at www.fboe.org.

Note: Parents will be notified about delinquent balances through Realtime or notices.

Please know that you are welcome to contact the cafeteria manager at any time by calling 973-827-9775.